

Student Fees 2025-2026



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ST. CLAIR COLLEGE
REGISTRAR'S OFFICE
STUDENT FEE POLICY 2025-2026

INTRODUCTION AND ACCOUNTABILITY

This document is a statement of College Policy relating to the assessment of student fees. The annual St. Clair College fee schedule is developed by applying our internal policy guidelines to the annual policy statement issued by the Ministry of Colleges and Universities (MCU).

Recommendations for changes to this policy are forwarded to the Senior Operations Group for approval. The fee schedules resulting from the application of these policies will be forwarded annually to the Board of Governors for approval.

The Registrar is accountable for the assessment and collection of all student fees in compliance with this policy. The Fee Schedule for 2025-2026 is shown in Appendix I.

NOTE: As per November 21, 2024, MCU released the Tuition Fee Framework. As a result, domestic tuition fees for the 2025-2026 academic year are frozen and international tuition fees will increase by 5%.

(A) TUITION FEES

1. Full-time Post-secondary Program Fees – Regulated Programs

The tuition fee charged to a full-time post-secondary student for a period of in-school activity (usually a term or semester) is defined by MCU and calculated as follows:

$$\text{S.T. F.} \times \text{T.F.F.} \times \frac{\text{Wks. per term}}{\text{Total program wks.}}$$

Where S.T.F. = Standard Tuition Fee; defined annually by MCU.

T.F.F. = Tuition Fee Factor for the specific program, as assigned by MCU.

2. Full-time Post-secondary Program Fees – Additional High Demand

At the discretion of the Board of Governors, the College can introduce additional high demand fees for programs where the Board identifies that there is demand for spaces, strong employment prospects and the expectation of high income for graduates, to a maximum of 15 per cent of College enrolment.
(See Appendix II for a listing of High Demand Programs).

3. Full-time Ontario College Graduate Certificate Fees

At the discretion of the Board of Governors, additional high demand may be introduced for students in full-time Ontario College Graduate Certificate programs. This enrolment is excluded from the 15% overall enrolment calculation.

4. Fees for Part-time Activity

a) Fully Funded Part-time Activity

The standard tuition fee for all part-time activity that is recognized for full provincial funding is assessed based on the contact hour fee as specified annually by MCU (standard part-time tuition fee = \$6.11 per hour).

b) Other Part-time Activity

Colleges may charge fees, as they deem appropriate for courses that are not recognized for full provincial funding.

NOTE: To determine full-time or part-time status, the student's total course registrations less non-funded courses will be considered in the program registration.

5. Fees for Prior Learning Assessment (PLA) Activity

Tuition fees for portfolio development courses are to be assessed as a flat rate.

The established PLA fee = \$141.09.

In no case can the PLA fee exceed the regular course tuition fee, based on MCU's specified part-time rates.

6. Fees for Auditing Students

Colleges may charge fees, as they deem appropriate for auditing students. Auditing students are not to be included in the enrolment report for funding purposes.

7. Fees for International Students

The College defines international student fees each year. International students cannot be counted for funding purposes but are reported to MCU. International students are generally accepted into undersubscribed programs. High demand fees are excluded from the International Student Fees.

8. U.S.A. Fees

The College has a fee policy that is applicable only to students from the United States of America. These reduced fees do not apply to oversubscribed programs, as U.S.A. students are generally accepted into undersubscribed programs. High demand fees are excluded from the U.S.A. Fees.

9. Special Fees

9.1 Special Reduced Fees

St. Clair College recognizes the need to accommodate the special needs of certain members of its constituency and as a result may reduce fees for some of these populations.

a) Students on Social Assistance

Eligible part-time students, day or evening, will have tuition fees assessed based on 20% of the regular tuition to a minimum of \$20.00 per course. These reductions will apply only to fully funded (MCU) courses. The College reserves the right to exclude specifically designed courses. These reductions will be subject to available space in individual course sections. There will be no reduction of applicable service fees, registration, material fees, etc.

b) College Employees and Retirees

Any Full-Time employee, Part-Time employee (who is working at least 24 hours/week during the semester in which the course is offered), Partial-Load Faculty or a full-time College employee who has officially retired may take a funded College course upon payment of a non-refundable tuition fee of \$20.00. The College reserves the right to exclude specifically designated courses.

These reductions will be subject to available space in individual course sections. There will be no reduction of material fees, etc. Prior Learning Assessments (PLA) are excluded from the \$20.00 reduced fees.

c) Employee Tuition Payroll Deduction

Payroll deduction is available for full-time employees, for dependents enrolled in full-time programs. Please check with the Human Resources Department for details and available updates.

d) Senior Discount

Seniors (age 60 and over) who register for part-time evening courses will be given a 10% discount. Seniors will be exempt from ancillary fees. There will be no reduction of material fees. These reductions will apply

only to fully funded (MCU) courses. The College reserves the right to exclude specifically designated courses.

e) City of Windsor Employees

For a period of ten (10) years beginning March 2007, employees of the City of Windsor shall be permitted to enroll in any part-time credit course offered by the College at a discounted rate of thirty (30%) percent of the regular tuition charged to students for each course. The reduction is subject to space availability and provided priority of enrolment in each course shall be given to students paying full tuition. The College has approved an extension of this arrangement for the 2025-2026 academic year.

9.2 Work Experience Fees

There are three forms of work experience that impact upon a student's fee assessment – clinical training, field placement and co-operative education. Where the work experience is included within a full-time program schedule, the full-time fees include the assessment of Work Experience. Clinical training is included in a student's full-time assessment. Clinical training, taken on a part-time basis, is assessed on the current hourly standard tuition fee.

Field placement is included in a student's full-time assessment. Fees for field placement courses taken by part-time students will be established by program and program requirements (i.e., cost of supervision, field placement location, specialized skills for supervisors, etc.).

Co-operative education fees will be established by program and program requirements (i.e., cost of supervision, field placement location, specialized skills for supervisors, etc.).

NOTE: Where a student is enrolled in an additional course(s)

While in a Field Placement/Co-Op semester, the regular fee assessments will apply for those courses in addition to the Field Placement/Co-Op fees.

9.3 Course Overload Fee

A student whose course load (hours of contact) exceed that normally taken by students in that academic achievement level (AAL) of the program, will be assessed fees for the overload at the previously described part-time rates.

(B) INCIDENTAL FEES

1. Tuition-Related Incidental Fees

Tuition-related incidental fees are included in the standard tuition fee. That is, having paid the required standard tuition fee, a student **cannot** be required to bear additional charges for any tuition-related fees.

Tuition-related fees include:

- Lab and shop costs
- Costs of consumable supplies and equipment and instruments not retained by the students
- Costs of mandatory field trips and mandatory field placement
- Costs of mandatory travel

2. Non-Tuition Related Incidental Fees

The College may assess non-tuition related incidental fees as described below:

- The cost of fees charged for Co-op program work semesters.
- To encourage the completion of some action by a specified deadline date (to permit College planning and resource allocation).
- To recover all, or part of the cost, of some activity requested by the student.
- To recover the cost of learning materials, equipment and/or clothing retained by the student.
- The cost of appeals, additional examinations and transcripts, graduation, parking charges and student identification cards.

A compulsory non-tuition related incidental fee is defined as a fee imposed or administered by the College in addition to standard tuition fees, which a student is required to pay to enroll in, or successfully complete, any course or program eligible for provincial funding. All compulsory non-tuition related incidental fees must be approved by the College's Compulsory Ancillary Student Fee Protocol Committee and the Board of Governors.

3. Summary of Non-Compulsory Non-Tuition Related Incidental Fees

3.1 OSAP Deferral Fee

Full-time post-secondary students, who have applied for OSAP, may request to defer their fees with a payment of \$100.00 per academic year until their OSAP application has been processed. A payment of this fee is applied towards tuition fees.

3.2 Grade Appeal Fee

Students requesting a review of a final grade will be assessed a fee of \$25.00 per course reviewed. This fee is refunded if the review is upheld.

3.3 Academic Integrity Appeal Fee

Students requesting an appeal of their Academic Integrity penalty will be assessed a fee of \$25.00. This fee is refunded if the review is upheld.

3.4 Income Tax Receipt

All eligible students are provided with a copy of their Income Tax Receipt free of charge through the SIS. A fee of \$15.00 will be required for students requesting receipts (if applicable) for tax years prior to 2004.

3.5 Locker Fee

Students at all campuses may lease a locker for a fee of \$15.00 per semester.

3.6 Parking Fee

Day students requiring parking at the South, Downtown and Chatham Campuses will be assessed a parking fee of \$148.05 per semester or \$296.10 per year (i.e., Fall & Winter semesters) for general non-gated lots, and assigned, gated lot fees are \$403.20 per year (i.e., Fall & Winter semesters) at South and Chatham Campuses only. In the event shorter term parking is required, a weekly permit may be purchased for \$26.25 per week or \$49.35 per month. Hourly parking in the pay and display lots is \$3.00 per hour, with a daily maximum of \$12.00 per day.

3.7 Course Description Fee

A charge of \$1.00 per course description to a maximum of \$25.00 will be applied. Additional copies will be \$5.00 per set.

3.8 Transfer Credit Assessment Fee

A charge of \$25.00 per course evaluation, up to a \$100.00 maximum per submission is applicable.

4. Summary of Essential Non-Tuition Related Incidental Fees

These fees do not apply to contract training courses/programs.

4.1 Student Buildings Operating Fee – Windsor

A Student Buildings Operating Fee of \$200.00 per year will be assessed to all full-time students registered at the Windsor Campus. This fee will provide funds to support projects that will improve student life and learning on the campuses. This fee will be split

with \$185 towards Operating expenditures and \$15 towards Capital expenditures.

A Student Buildings Operating Fee of \$2.75 per course per semester will be assessed to all part-time students.

4.2 Student Buildings Operating Fee - Chatham

A Student Buildings Operating Fee of \$130.00 per year will be assessed to all full-time students registered at the Chatham Campus. This fee will provide funds to support projects that will improve student life and learning on the campus.

A Student Buildings Operating Fee of \$2.50 per course per semester will be assessed to all part-time students.

4.3 Student Centre Capital Fee - Chatham

A Student Centre Capital Fee of \$150.00 per year will be assessed to all full-time students registered at the Chatham Campus for a period of ten (10 years). This fee was approved by a TSI referendum in Fall 2015 and has been extended to November, 2031.

4.4 Student Achievement and Records Fee

A Student Achievement and Records Fee of \$35.00 will be assessed annually to all full-time students registered at all campuses. The fee offsets the costs associated with the ongoing management, production of student records & convocation.

All part-time students will be assessed a \$5.00 per semester fee.

The College has introduced MyCreds, which is a secure electronic document wallet. Students will now pay directly to this platform to have 24/7 access and sharing of their transcripts.

4.5 Athletics and Recreation Operating Fee

An Athletics & Recreation Operating Fee of \$230.00 per year will be assessed to all full-time students registered at the Windsor Campus, where \$20.00 of this fee is used towards Sports Park operations. The remaining \$210.00 of the fee will be split amongst the College (\$147.) and SSAA (\$63) in Windsor. This fee offsets the costs to support athletic intramurals, recreation, & varsity sports.

An Athletics & Recreation Operating Fee of \$200.00 per year will be assessed to all full-time students registered at the Chatham & ACE Acumen Campuses. TSI & ACE Acumen will receive 100% to support their intramurals and recreation activities in Chatham and the ACE Acumen Campuses.

An Athletics & Recreation Operating Fee of \$2.75 per course per semester will be assessed to all part-time students in a program of study.

4.6 Varsity Student – Athlete Fee

Annual non-refundable fee of \$250.00. This fee is intended as an accountability element for students joining St. Clair College Varsity Athletics Teams. It also helps to offset the costs associated with the following items for each player:

- Varsity Clothing – to be worn by student-athletes while representing their team and St. Clair College.
- Varsity Shoe Reimbursement – funds to support the purchase of team-directed shoes for varsity participation.
- Athletic Banquet – student-athletes are invited each year to an awards banquet hosted by the Athletic Department at the conclusion of the athletic year.

4.7 Student Card Fee

All full-time post-secondary students will be assessed a \$15.00 student card fee. Student cards provide students with the ability to prove their student status immediately. The student card is required to access the library, computer labs, and photocopy machines. A student card fee of \$15.00 will be allocated annually for renewal and maintenance purposes.

4.8 Health Insurance Fee

All full-time domestic post-secondary students at all Campuses will be assessed a fee of \$335.00 per year (pro-rated for programs that start in Winter \$256.00 and Spring \$176.00) to cover the cost of a student health insurance plan. This \$335.00 includes a mandatory and non-refundable Accidental Death and Dismemberment fee of \$2.95. Full-time students are able to opt-out of their health insurance plan during the beginning of each academic year. See <https://wespeakstudent.com/> for details.

All international students are assessed a fee of \$755.59 per year (pro-rated for programs that start in Winter \$503.76 and Spring \$251.88). The fees associated with health insurance are mandatory as a result of the coverage and benefits afforded to international students. There are no opt-out opportunities provided to international students as it relates to health insurance. All international students are assessed a pro-rated fee per semester, to a yearly maximum of \$700.00.

4.9 Academic Support Fee

A total Academic Support Fee of \$95.00 will be assessed to all students at all campuses to provide academic support that encourages and strengthens student success. Services includes amenities such as peer tutoring, group tutoring, faculty support and walk-in services for Math and English, open/general computer labs, workshops, support programming, THRIVES (Toolbox for Help and Resources to Increase Value and Empower Students) and other numerous on-line resources, Orientation, etc. This fee is split between St. Clair College (14%) and Thames Student Incorporated/Student Representative Council (86%) based on the service lead.

Included in this fee assessment are the following printing capabilities: All students will receive 250 B&W free impressions (single-sided page) each semester for academic purposes. The 250 impressions do not carry over from semester to semester. Once the 250 limit is reached each semester, the following charges will apply:

Printing fees regardless of paper size:

- Single: 20¢
- Two-sided: 20¢
- Colour Single: 30¢
- Colour Two-sided: 50¢

The Academic Support Fee of \$18.00 per course per semester will be assessed to all part-time students.

4.10 Campus Safety Fee – Windsor & ACE Acumen

A Campus Safety Fee of \$15.00 will be assessed to all full-time students at Windsor & ACE Acumen campuses to promote on-campus safety and wellness. Such programs and services may include a walk safe program, on campus programming, information, and awareness.

The Campus Safety fee of \$1.00 per course per semester will be assessed to all part-time students at Windsor campuses.

Campus Safety Fee -- Chatham

A Campus Safety Fee of \$5.00 will be assessed to all full-time students at the Chatham campus to promote on-campus safety and wellness.

Such programs and services may include a walk safe program, on campus programming, information, and awareness.

The Campus Safety fee of \$1.00 per course per semester will be assessed to all part-time students at the Chatham campus.

4.11 Health and Counselling Fee

A Health & Counselling Fee of \$25.00 will be assessed to all full-time students at all campuses to support on-campus access to health professionals/social workers for basic medical care, mental health care and online resources to support a culture of wellness on campus.

Examples include wellness programming such as exam preparation support, mental health awareness and support activities, nutrition workshops and events. Online resources such as “Real Campus” and “Student Health 101” are also included.

The Health and Counselling Fee of \$1.00 per course per semester will be assessed to all part-time students.

4.12 Student Legal Support Fee

Students will be assessed a Legal Support Fee of \$30.00 plus HST (\$33.90) per year at all Campuses. This fee would support students with legal issues they may experience, such as, landlord support, employment disputes, etc.

Students who feel they are not in need or do not require legal supports are eligible to opt out of this fee via the St. Clair Student Representative Council (SRC). Opting out will entitle you to obtain a refund of the fee that will be reimbursed by a process outlined by the SRC.

4.13 Athletics and Recreation - Recreation/Fitness Centre Capital Fee - Windsor

Beginning Fall 2008, a Recreation Centre Fee of \$150.00 will be assessed to all full-time students for a period of ten (10) years to offset capital construction costs. Part-time students will be assessed \$7.50 per course. The Student Representative Council Inc. has approved an extension of the capital construction fee for an additional fifteen (15) years (inclusive of Fall 2033) to enable the enhancement of recreation/fitness facilities available to students at the Windsor Campuses.

4.14 Career Services

A fee of \$10.00 per year will be assessed to all full-time students, at all campuses to support career related services made available to the broader student body, including career days, employer visits, workshops, resume clinics, information sessions, job fairs, job boards, job placement services, etc. A Career Services Fee of \$1.00 per course per semester will be assessed to all part-time students enrolled in a program of study.

4.15 Student Buildings - Academic Tower/Student Centre Expansion Fee - Windsor

Beginning Fall 2018, an expansion/construction fee of \$100.00 per year will be assessed to all full-time Windsor students only for a period of 10 years (inclusive of Fall 2027). This fee will assist with the capital cost to build additional floors on top of the original Student Centre. This expansion coincides with the vision of the Student Representative Council Inc. Added amenities such as a pharmacy, banking facilities, etc. are being considered. In addition, the Zekelman School of Business and Information Technology will be relocated to the new tower.

4.16 Student Buildings - Healthplex Equipment Renewal Fee - Chatham

Beginning in Fall 2018, a Healthplex Equipment Renewal Fee of \$75.00 per year will be assessed to all full-time Chatham students only. This fee will be utilized to ensure the Healthplex continues to provide updated equipment, equipment maintenance and ongoing enhancements for students to enjoy, where up to \$10 per year of the fee may be utilized towards the procurement efforts to source the equipment, maintenance, and enhancements.

4.17 Program Material Fees

Please refer to Appendix III for a list of applicable material fees for the 2025-2026 academic year.

4.18 Apprenticeship Ancillary Fees

All registered full-time apprentices will pay applicable ancillary fees. All registered part-time apprentices will pay ancillary fees like those assessed in Continuing Education. Program material fees and kit fees are applicable as deemed necessary by the School of Skilled Trades and approved by the Compulsory Ancillary Student Fee Protocol Committee for 2025-2026.

4.19 Transit Windsor Bus Pass

Beginning in Fall 2025, for a period of 3 academic years, all full-time Windsor Campus students enrolling for the 2025-2026, 2026-2027 & 2027-2028 academic years will be assessed a student fee of \$823.00 each Fall Semester (subject to annual inflation). The payment of that fee will entitle them to a Transit Windsor bus pass for one full year (September 1, 2025 to August 31, 2026).

For January-start students (enrolling at the beginning of the Winter semester), an eight-month-long pass will be provided (until the end of August) for \$548.67 (subject to annual inflation). For May-start students (enrolling at the beginning of the Spring semester), a four-month-long pass will be provided (until the end of August) for \$274.33 (subject to annual inflation).

These are "universal" passes. They do not restrict ridership to transportation to and from school. They can be used on any day, at any time, to ride on any route, to go to anywhere serviced by Transit Windsor.

Students who reside in a community not serviced by Transit Windsor will have grounds to "opt-out" for this fee. Through a declaration that you live in a community other than Windsor or LaSalle (serviced by Transit Windsor) will entitle you to obtain a refund of the bus pass fee that will be reimbursed by a process outlined by the Student Representative Council (SRC).

If you are a full-time student and live in a Transit Windsor serviced area, but must drive a car to campus, you may also "opt-out" for this fee. To qualify, the student must drive their own vehicle to campus, and have purchased a college parking lot permit.

It is important to note that up to 40 percent of a **year's** enrolment may "opt-out" of the new fee, based solely on the two grounds cited above. In all cases, opt-outs will be processed on a "first-come/first-served" basis, by a deadline of either September 30 or when the 40 percent cap is reached. (There will be similar deadlines for January- and May-intake enrolment.) Once that date-deadline or 40 percent limit is reached, no further opt-outs will be allowed for any reason.

An optional extension is available for up to two additional years after the three-year agreement expires.

Any inquiries related to the Transit Windsor Bus Pass shall be directed to the Student Representative Council (SRC).

5 Summary of Essential Membership Fees

The following list includes essential membership fees at St. Clair College.

5.1 Student Representative Council Membership Fee

A membership fee of \$90.00 is applicable for students registered at the Windsor and Ace Acumen Campuses. Please see the Student Representative Council for a list of benefits and services. This is an annual fee regardless of date of membership.

5.2 Thames Students Incorporated Inc. Membership Fee

A membership fee of \$90.00 is applicable for students registered at the Chatham Campus. Please see Thames Students Incorporated Inc. for a list of benefits and services. This is an annual fee regardless of date of membership.

The Student Representative Council (SRC) and Thames Students Incorporated (TSI) membership fees are used to actively engage and represent all students outside of the classroom and enrich their overall college experience through orientation; educational and engaging campus events; and health and wellness focused events and workshops for personal growth both on and off campus. SRC/TSI provides access to study spaces, food services, employment and volunteer opportunities, graduation photos and other meaningful student related services.

Both student associations provide meaningful support for students throughout the academic year, including student representation to senior administration of the College. SRC/TSI consistently work and advocate for the student population to add valuable new supports.

St. Clair College encourages students to connect with their student associations through their offices or social media.

5.3 Alumni Association Membership Fee

A membership of \$50.00 is applicable for students registered at all Campuses. Please see the Alumni Office for a list of benefits and services. This is an annual fee regardless of date of membership.

(C) TUITION FEE REFUNDS

1. Tuition Fee Refunds for Post-Secondary Programs

a) Canadian Citizens and Landed Immigrants

Students who officially withdraw prior to the tenth (10) day of class of the beginning of a semester will receive a refund calculated as follows:

- i) Full-time Student – assessed semester fees less \$100.00 administration fee that the College will withhold.
Part-time Student – assessed semester fees less \$25.00 administration fee per course that the College will withhold.
- ii) Fees paid in advance for a second and subsequent semesters will be refunded in full. Students who officially withdraw after the tuition refund date (i.e., ten [10] class days for a 15-week semester), will receive a full refund of any fees paid in advance for subsequent semesters (but will not receive a refund for the current semester they are withdrawing from).
- iii) For students who do not register on a semester basis (i.e., continuous intake), the principles implicit in the above policy will apply.

b) International and U.S.A. Students

International and U.S.A. students are provided with a student visa with the understanding that the student will register, and remain, as a full-time student. The College will require proof of registration at another institution and other supporting documentation (please check the College website for more detail) in order to process a withdrawal and refund prior to the tenth (10) day of class for the current semester. Additional bank fees (i.e. wire transfer) may be applied upon processing a refund.

- i) International and U.S.A. students who officially withdraw prior to the tenth (10) day of class of the beginning of a semester and provide all required supporting documentation, may receive a refund of full tuition paid, less the \$2649.95 administration fee and any applicable bank fees (i.e. wire transfer) the institution will incur.
- ii) For International and U.S.A. students who do not register on a semester basis (i.e., continuous intake),

the principles implicit in the above policy will apply.

2. Part-time - Continuing Education

REFUND TABLE	
TIMETABLE	AMOUNT
On or after the 1st day of classes but not later than the 10 th business day of the course	100% of tuition + GST minus a \$25.00 Administration Fee (per course)
On or after the 11 th business day of the course	NO REFUND

3. Continuing Education Refund Policy

Where a course or workshop is 20 hours or less in duration, an official withdrawal must be received on, or before, the business day prior to the date of the first class. For courses, or workshops, more than 20 hours in duration:

- An official withdrawal prior to the date on which the first class occurs will result in a full refund.
- An official withdrawal on, or after, the first day of class but not later than the tenth business day of the course will result in a full refund **LESS** a \$25.00 Administration Fee per course.
- No refund will apply to an official withdrawal on, or after, the eleventh business day of the course.

A P P E N D I X I

FEE SCHEDULE 2025-2026

EXAMPLE OF ANNUAL STANDARD TUITION FEES FOR A FIRST-YEAR STUDENT (NON-VARSITY ATHLETE)							
FEES	WINDSOR	CHATHAM	INTL WINDSOR	INTL CHATHAM	USA WINDSOR	USA CHATHAM	ACE ACUMEN
Standard Tuition	2722.62	2722.62	14,322.76	14,322.76	8,233.45	8,233.45	14,322.76
Student Buildings - Windsor Building Operating	200.00	N/A	200.00	N/A	200.00	N/A	200.00
Student Buildings - Windsor - Academic Tower/Student Centre Expansion	100.00	N/A	100.00	N/A	100.00	N/A	N/A
Student Buildings - Chatham Building Operating	N/A	130.00	N/A	130.00	N/A	130.00	N/A
Student Buildings - Chatham Student Centre Capital	N/A	150.00	N/A	150.00	N/A	150.00	N/A
Student Buildings - Chatham - Healthplex Capital Equipment Renewal	N/A	75.00	N/A	75.00	N/A	75.00	N/A
Student Achievement and Records	35.00	35.00	35.00	35.00	35.00	35.00	35.00
Health Insurance	335.00	335.00	755.59	755.59	755.59	755.59	755.59
Athletics & Recreation - Windsor Capital	150.00	N/A	150.00	N/A	150.00	N/A	N/A
Athletics & Recreation - Windsor Operating	230.00	N/A	230.00	N/A	230.00	N/A	230.00
Athletics & Recreation - Chatham Operating	N/A	200.00	N/A	200.00	N/A	200.00	N/A
Academic Support - Student Representative Council	81.70	N/A	81.70	N/A	81.70	N/A	81.70
Academic Support - Thames Student Incorporated	N/A	81.70	N/A	81.70	N/A	81.70	N/A
Academic Support - St. Clair College	13.30	13.30	13.30	13.30	13.30	13.30	13.30
Campus Safety - Windsor Campus	15.00	N/A	15.00	N/A	15.00	N/A	15.00
Campus Safety - Chatham Campus	N/A	5.00	N/A	5.00	N/A	5.00	N/A
Career Services	10.00	10.00	10.00	10.00	10.00	10.00	10.00
Student ID Cards	15.00	15.00	15.00	15.00	15.00	15.00	15.00
Health & Counselling	25.00	25.00	25.00	25.00	25.00	25.00	25.00
Student Legal Support Fee	33.90	33.90	33.90	33.90	33.90	33.90	33.90
Transit Windsor Bus Pass	823.00	N/A	823.00	N/A	823.00	N/A	N/A
SRC Membership Fee	90.00	N/A	90.00	N/A	90.00	N/A	90.00
TSI Membership Fee	N/A	90.00	N/A	90.00	N/A	90.00	N/A
Alumni Membership Fee	50.00	50.00	50.00	50.00	50.00	50.00	50.00
Total Tuition Fees	\$4,929.22	\$3,971.52	\$16,950.25	\$15,992.25	\$10,860.94	\$9,902.94	\$15,877.25

Please Note: The College reserves the right to change, amend or alter fees as necessary without notice or prejudice.

A P P E N D I X I I

HIGH DEMAND PROGRAMS 2025-2026

HIGH DEMAND PROGRAMS 2025-2026

<u>Program Code</u>	<u>Program Name</u>
H850/K950	Collaborative Nursing
H800	Dental Hygiene
H863/K963	Practical Nurse
H837	Medical Laboratory Science
H840/K940	Paramedic
H854/K954	Registered Practical Nurse Pathway to BSCN
H794	Cardiovascular Technology
H795	Respiratory Therapy
H796	Diagnostic Medical Sonography
H797	Diagnostic Cardiac Sonography

A P P E N D I X III

MATERIAL FEES

2025-2026 MATERIAL/KIT FEES

Program Title	Amount Requesting	Fee	Details/ Rationale
B009 A04 Bus. Adm Mrk	\$76.00	Same	Simple Survey is a Canadian company that provides an online marketing research web application that allows users to build and administer surveys, as well as create reports and analyze data. The price includes: •1 Soho plan with Simple Survey per student for 1 year •1 Enterprise plan with Simple Survey for the Instructor of MRK427 for 1 year The subscription to a web-based marketing research platform is essential for MRK427. This subscription ensures that we are teaching students current marketing research methodologies in the classroom. Through Simple Survey, students are able to create and administer surveys, enter data and create reports to analyze the data and turn it into actionable marketing insights.
B009 A06 Bus. Adm Mrk	\$95 USD	Decrease of \$34	The price includes a bundled package from Stukent: Digital Marketing Essentials textbook (Students have access to the textbook for life and the textbook is updated 2x per year by the Stukent publishers) Digital Marketing simulation – Simternship Digital Marketing certification Stukent has agreed to decrease the price for 2025-26 due to increases in USD/CDN exchange rate. 2024-25 price was \$129.99 USD/student, new price for 2025/26 is \$95 USD/student
B012 A04 Bus. Mrk	\$76.00	Same	Simple Survey is a Canadian company that provides an online marketing research web application that allows users to build and administer surveys, as well as create reports and analyze data. The price includes: •1 Soho plan with Simple Survey per student for 1 year •1 Enterprise plan with Simple Survey for the Instructor of MRK427 for 1 year The subscription to a web-based marketing research platform is essential for MRK427. This subscription ensures that we are teaching students current marketing research methodologies in the classroom. Through Simple Survey, students are able to create and administer surveys, enter data and create reports to analyze the data and turn it into actionable marketing insights.
B012 A04 Bus. Mrk	\$95 USD	Decrease of \$34	The price includes a bundled package from Stukent: Digital Marketing Essentials textbook (Students have access to the textbook for life and the textbook is updated 2x per year by the Stukent publishers) Digital Marketing simulation – Simternship Digital Marketing certification Stukent has agreed to decrease the price for 2025-26 due to increases in USD/CDN exchange rate. 2024-25 price was \$129.99 USD/student, new price for 2025/26 is \$95 USD/student
B395 A01 Culinary	\$841.73 Kit \$658.27 Mat fee	Decrease Kit (of \$8.27) Increase Mat (of \$11.37)	\$841.73 Kit fee covers uniforms and tools required for all lab classes as well as industry required certification \$658.27 Materials fee covers food supplies taken home from class. Continually rising food cost the increase in materials is required.
B603 A01/A03 CJS	\$40 A01 \$20 A03	Same	Tee fees (the same as last year): 2 fitness tees for first year students (\$40) 1 fitness tee for second year students (\$20) Fitness Tees The purpose of the common fitness uniform t-shirt is to provide a shirt that adheres to clothing expectations of law enforcement agencies. Also, this aligns with what is done in the field in the basic training process, giving students a more realistic expectation of deportment regulations. First year students will be given two uniform shirts for fitness classes. Second year students will be given one uniform shirt for fitness classes. Having more than one shirt allows for weeks that have multiple fitness labs. These shirts will have multiple uses for students in Community and Justice Services, Border Services, Police Foundations and Protection, Security and Investigation as they will be used in the following classes: JUS101, JUS201, PFP308, PFP418, BRS304, BRS306 and CJS403.

B803/B819	\$40 A01 \$20 A03	Same	Tee fees (the same as last year): 2 fitness tees for first year students (\$40) 1 fitness tee for second year students (\$20) Fitness Tees The purpose of the common fitness uniform t-shirt is to provide a shirt that adheres to clothing expectations of law enforcement agencies. Also, this aligns with what is done in the field in the basic training process, giving students a more realistic expectation of deportment regulations. First year students will be given two uniform shirts for fitness classes. Second year students will be given one uniform shirt for fitness classes. Having more than one shirt allows for weeks that have multiple fitness labs. These shirts will have multiple uses for students in Community and Justice Services, Border Services, Police Foundations and Protection, Security and Investigation as they will be used in the following classes: JUS101, JUS201, PFP308, PFP418, BRS304, BRS306 and CJS403.
B826 A01 Tourism	\$56.50	Same	Students are required to complete Service Excellence Certification for our TOR 115 – Tourism Service Excellence class. Current fees are \$50 + tax = \$56.50 for each individual to complete this program. We currently had \$45 + tax allotted in the student tuition fees for this program. Pricing will be increasing and we will be changing that existing fee to the new \$50 + tax as noted above. Service Excellence certification - \$50 + tax = \$56.50
B912 Esthetician	\$2587.50Kit	Kit Fee = same Mat Fee= removed	The Esthetician program offers students a complete kit of esthetic supplies to support students in their learning outcomes. Nail Tech, Skincare, Makeup, Hair Removal, and Infection Control are the courses represented in the student practical kit. The Student Estheticians learning platform inclusive of all online textbooks is included in the resource portion of the student kit. This learning platform CIMA includes accessible software, quizzes, testing components and of course the full Milady textbooks.

B877 A03 Fashion Design	\$215.00	Same	Students need these essential specialized tools and materials that are not available locally and some are not available in Canada. Students must use quality, industry standard tools to complete the samples and projects to meet their learning outcomes. We can purchase the tools and supplies wholesale in bulk and pass on those savings to the students.
B877 A04 Fashion Design	\$200.00	Same	As part of the assessments in FAS411 Fashion Marketing and Presentation, the student is required to complete a photo shoot with fashion photographer, models, hair and make-up stylists. Students receive copies of the photos taken in a digital format to use for their portfolios, branding-social media and websites, media kits, line sheets, look books and marketing materials. Included in our \$200.00 photo shoots, students work with a professional fashion photographer on location at the photographer's studio. Students collaborate with the hair and make-up teams that are headed by industry professionals that work with students and graduates from the SCC Hairstyling and Esthetician programs.

B961 Border Services	\$40 A01 \$20 A03	Same	Tee fees (the same as last year): 2 fitness tees for first year students (\$40) 1 fitness tee for second year students (\$20) Fitness Tees The purpose of the common fitness uniform t-shirt is to provide a shirt that adheres to clothing expectations of law enforcement agencies. Also, this aligns with what is done in the field in the basic training process, giving students a more realistic expectation of deportment regulations. First year students will be given two uniform shirts for fitness classes. Second year students will be given one uniform shirt for fitness classes. Having more than one shirt allows for weeks that have multiple fitness labs. These shirts will have multiple uses for students in Community and Justice Services, Border Services, Police Foundations and Protection, Security and Investigation as they will be used in the following classes: JUS101, JUS201, PFP308, PFP418, BRS304, BRS306 and CJS403.
B992 per Year CYC	45.20/year	Same	The fee enrolls all students as members of the Ontario Association of Child and Youth Care (OACYC). It is a yearly membership fee that is requested for all 3 years. This was a condition of our Accreditation as the expectation is that all CYC students are members of the Association. We will provide the OACYC with student names and student emails in the Fall so that they can enroll/renew everyone. They in turn will send us an invoice. Students will then have access to the Membership Portal on the OACYC website. Student membership is available to students who are registered in an accredited Child and Youth Care diploma or degree program. Student memberships are valid only while the member is enrolled in their program. Upon graduation, student members would apply to Full Professional Certified Membership. This level of Student Membership will not be entitled to vote at membership meetings. As a member, students will have access to the professional Journal, E-books (which may become a textbook for a course), and databases. They will also have opportunities to attend workshops at a reduced cost. Students should include their membership on their resume

C904/K904 Pre Health	\$207.14	New	LAB 60: 96.53 * 1.13 = CAD 109.0789 MED101: 86.78 *1.13 = CAD 98.06 TOTAL: 207.14 (however, if needed, please consider each individually) LAB60: The McGraw Hill CONNECT A&P digital suite platform is used in the LAB60 course. There is a one-hour virtual component to this course and student MUST use the CONNECT platform to perform the virtual labs. Having the inclusive access will ensure that students do not have another extra cost once they start the semester. There is no other cost to this course (no textbook). With the LAB60, students get access to two separate resources used for the online virtual lab – A&P virtual Labs and Connect Virtual Labs Chemistry. CONNECT is an integral part of our course and is used every week for the online virtual hour. Over 16% of the course grade, as outlined in the syllabus, is directly tied to the CONNECT platform. The platform supports our virtual online labs. Students begin utilizing CONNECT starting in week one, making it essential for their success throughout the course. MED101: The McGraw Hill CONNECT digital platform is used in the MED101 course. Having the inclusive access ensures that students do not have another extra cost once they start the semester. In addition to the CONNECT platform, students also receive a 540- day access to their online textbook (without Inclusive Access, they only get a 1 year access to the textbook). For billing, Follett will provide McGraw Hill with enrollment information after drop/add date (approx. week 3 after course start) (therefore, if student drops the course before the drop date, they will get their money back). Without inclusive access, this is not an option. CONNECT is an integral part of our course and is used every week in class. Over 15% of the overall course grade, as outlined in the syllabus, is directly tied to the CONNECT platform. The platform supports our weekly quizzes and adaptive learning components, all of which are aligned with the course objectives. Students begin utilizing CONNECT starting in week one, making it essential for their success throughout the course. The ongoing, formative assessments and practice of this new language terminology is crucial for understanding and success in this course. We've been incorporating the IA program in other Nursing programs program for the past two years, and 87% of students have reported that the IA program has positively impacted their performance that course. 98% of students would recommend IA to other students. Ensuring students have seamless access to CONNECT is crucial in supporting their learning and success.
H258 Vet Tech	\$12.00 A01 \$160.19 A02 \$87 US A04	Increase A02 (of \$22.42) Increase A01 (of \$12)	Semester #1 name tag & safety Goggles \$12.00/student Semester #2 stethoscope & bandage scissors \$160.19/student Semester #4 Hesi exit exam \$87.00 US funds. Equipment needed by students to complete skills Hesi exam is preparation for VTNE national exam (to become Registered/licensed)
H795 Respiratory	Yr. 1 \$39.00	Same	All items have been searched for best price on a routine basis. Kit is necessary for students to enhance hands-on learning with basic respiratory therapy devices and to allow for their use by the student to whom the kit belongs. Equipment that would normally be disposed after one use can be used repeatedly (in lab and at home for practice) because only one person is using it. This reduces cost and maintains infection prevention and control.
H796 Sonography	81.00	Increase (of \$1.00)	Cable Brace for Scanning - \$51.00 Small Towels (12) - \$30.00 Cable brace to prevent musculoskeletal injuries, provides support for students while scanning. Small towels to protect student patient modesty as they are exposing different body parts for the procedure. Students will use towels to clean off ultrasound gel from the body as well and will be responsible for bringing them to each lab as their supplies.
H797 Cardiac Sonog	\$105 Kit	Same	Cable Brace to prevent musculoskeletal injuries, provides support for student scanning. Patient gown to protect student patient modesty as students are undressed from the waist up for the procedure. Bath towels to protect student patient modesty as students are undressed from the waist up for the procedure, and for students to use to clean off ultrasound gel. \$150 Comp Keeper – This is a secure website, Comp Keeper enables students, instructors, and administrators to replace the old paper ways of tracking students.To evaluate competencies as per accreditation for students while in placement CompTracker Service Web based software for recording of clinical competencies. Required for Semesters 5 and 6. These reports are available to students post graduation. 1.For clinical competencies, efficient recording, reviewing and assessing completed competencies 2.Web based software accessible to the student, preceptors and faculty at any time 3.Reporting for Accreditation is made easier with many more comprehensive reports. 4.No paper is required and makes for efficient reporting from preceptors. 5.No accessing Blackboard or problems with logging in or password expiring. 6.Much more secure for student records. 7.Students can access their results at any time in the future and download completed competencies for future reference. 8.Can monitor students with real time updates and reporting. 9.Apple or Android devices compatible 10.Support provided 24 hours per day

H800 Yr. 1 Dental Hygiene	\$3,192.70	Increase (of \$373.60)	The attached document identifies all the kit equipment and lab materials that are essential to complete clinical and lab requirements as per the course outlines. Prices were confirmed and compared for the lowest prices available at this date. The outlines are based on MAESD Program Standards, NDHCB Exam, CDHO Practice Standards, CDHO Entry to Practice Guidelines and CDAC Commission on Dental Accreditation of Ontario. **Breakdown Attached**
H800 Yr. 2 Dental Hygiene	\$4,244.34	Increase (of \$624.93)	The itemized document presents all kit items and materials that are required by the Dental Hygiene YR2 students. These are used in materials labs, preclinical and clinical settings. All items have been individually itemized with included course rationale.
H932/K933 PSW	\$25.00	Increase (of \$2.46)	Cotton Terry Bath Towels -20"x40" White-Reusable Washcloth, 12x12, Adonis White Toothbrush 30 Tuft Clr Ply Bristle 5" Ivory Handle Colgate toothpaste, 65ml Tape Measure - 60" 8-Digit Pocket Calculator with Cover Safety Glasses Disposable Emery Boards EA 1 Included RAZ1-KIT Razo Facial Disposable Single Blade Orange EA 1 Included DYN4248 Shaving Cream, 1.5 oz
H850/K950/H854/K954 Collab Nrs	Yr 1 \$128.45 Yr 2 \$124	Yr 1 Increase of \$83.45 Yr 2 Increase of \$14	The increase (\$10) is the cost of the student nursing kit is due to the addition of a PPE kit and projected inflation Self-Defence Assessment fee of \$73.45 (\$65 + tx) for A01.

H863/K963 Prac Nrs	\$168.45 Kit fee Yr. 1 Yr. 1 \$721 \$83 Kit Fee Yr. 2 BIO 126 \$109.07 A01	Yr1 Kit Fee = Increase of \$88.45 Yr 2 Kit Fee = New CLS Same BIO126 = same	The increase in the cost of the student nursing kit is related to the addition of IV bags (x2) due to the introduction of IV maintenance in PNR 225 as well as projected inflation. Self-Defence Assessment fee of \$73.45 (\$65 + tx) for A01 The Elsevier Clinical Learning Suite (CLS) and 4 e-texts come to a cost of \$721. added to the student fees for the first term. The cost of the kits are approximately \$75 per student per year. \$721 Elsevier is related to addition of exit exams to prepare students for licensing exam REX-PN The difference in cost is due to an increase in supplier costs related to inflation as well as the cost of simulated medications that are added to each student kit. The McGraw Hill CONNECT digital platform is used in the BIO126 course. Having the inclusive access ensures that students do not have another extra cost once they start the semester. Included with the CONNECT platform, students receive a 540- day access to their online textbook (without Inclusive Access, they only get a 1 year access to the textbook). There has been no increase in price for the CONNECT in 3 years. The cost to the student for CONNECT platform without inclusive access is a higher price (99 plus tax) and the students get less access to their online textbook longer – which is vital for success in other classes. For billing, Follett will provide McGraw Hill with enrollment information after drop/add date (approx. week 3 after course start) (therefore, if student drops the course before the drop date, they will get their money back). Without inclusive access, this is not an option. CONNECT is an integral part of our course and is used every week in class. Over 15% of the overall course grade, as outlined in the syllabus, is directly tied to the CONNECT platform. The platform supports our weekly quizzes and adaptive learning components, all of which are aligned with the course objectives. Students begin utilizing CONNECT starting in week one, making it essential for their success throughout the course. We've been incorporating the IA program for BIO126 in the RPN program for the past two years, and 87% of students have reported that the IA program has positively impacted their performance in BIO126. Ensuring students have seamless access to CONNECT is crucial in supporting their learning and success.
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H912 Med Esth	\$1,450.00	Same	The H912 student kit, is a complete kit to support the Medical Esthetician students with at home assignments. It also provides the opportunity for the student to practice their skills for labs, and provides students with a starter kit to work in the medical esthetics industry while training. We added the medical terminology chart at \$8.71 and the RGR micro needling kit to the material fee as they will be used in class and labs. Dermaplaning kit and training certificate \$250.00 Oncology kit and training certificate-\$225.00 Peel kit-\$250.00 Jane Iredale Mineral Make up-\$205.00 Tizo SPF \$30.00 ZO Medical Grade Skin care kit-\$90.00 Vivier Labs skin care \$245.00 Body Treatment kit-\$100.00 Lab Coat-\$55.00
K766	\$3,372.49	Increase (of \$610.14)	This is for the powerline student climbing kit used over the two-year program. It includes the climbing belt, safety harness, secondary safety rope attachment, climbing spurs, several assorted powerline tools and carrying bag. Each student tool kits cost \$3372.49 which is a slight increase due to supplier cost increase. The students need this equipment to climb powerline poles safely over the 2 years they are in the program. They will use this equipment and tools while on the job after they graduate. Students complete a variety of overhead and under groundwork as part of the program.
K919	\$40 A01 \$20 A03	Same	First year students will be given two uniform shirts for fitness classes. Second year students will be given one uniform shirt for fitness classes. Having more than one shirt allows for weeks that have multiple fitness labs. These shirts will have multiple uses for students in Community and Justice Services, Border Services, Police Foundations and Protection, Security and Investigation as they will be used in the following classes: JUS101, JUS201, PFP308, PFP418, BRS306 and CJS403.

K893 A01/A03 OTA PTA	\$90.50	Same	Gentle Persuasive Approach (GPA) course fee and certificate Goniometer for joint measurement. Required for students to successfully complete coursework. Education on handling of clients with dementia Joint ROM measurement. **Market Rate Adjustment**
T020/T026/T154 Arch/Civil/Const	\$225.00	Increase (of \$75)	Current fee covers, Hard Hat, Safety Glasses, Safety Vest, materials for a project, surveying manual and the Fall arrest Training. Increase is due to the increase for the Fall Arrest Training (\$75.00 increase).
T167 A01 Motive Power	\$560.00	Increase (of \$25)	Kits provided allow a good start to tooling required in the field to get started within the job requirements
T207 HRAC	\$765.00	Increase (of \$125.20)	Kits provided allow a good start to tooling required in the field to get started within the job requirements. Added Hight Voltage gloves to the kit as the students are working with different voltages.
T755 Bio Med Tech	\$340 Yr. 1 \$192 Yr. 2	Yr. 1 Increase of (\$252.50) Yr. 2 Decrease (of \$86)	Year 1 – DC Kit \$20, Tool Kit \$245, Digital Kit \$75 Year 2 – BME Electronics 1 Kit - \$80, Programming Kit - \$85, BME Electronics 2 Kit - \$27 Each kit is required for a specific course's labs. Tool kit is required for 14 of our BME courses. Change is only in the timing of the fees due to a program chart realignment from last cyclical review. Increase of 4.5% per kit purchase due to tooling price increase in 2025.
T805 per year Woodworking	\$350.00	Increase (of \$150)	\$200.00 per year material fee to cover the cost of materials that students will retain (i.e. projects). \$150.00 for new student kit with basin woodworking tools. (Tool Pouch, square measuring tape, ect)
T826 A01 Auto Prod Des	\$35.00	Same	This will pay for the material that they use to create and build their Cannon project to take home.
T855 Yr. 1 MET Ind Mech	\$150.00	Increase (of \$15)	Current fee covers, Project materials that they can take home when completed and a helmet, gloves and cotton jacket for welding lab that the students to have as their own to keep.

T865 Greenhouse Tech	\$50.00	New	Safety Vest = \$30.00 Pruning Shears = \$20.00 These are a basic need for the program & are to be used throughout the duration.
T866 A01 Horticulture	\$610.20	Same	Students need to purchase items related to their study in horticulture. Kit Fee will allow them to acquire hand tools used in our industry as part of their job requirements. Material fee allows students to take home specific plants they grew, while in the program. This fee also allows the student to have on hand one program shirt and hoodie, helping provide a program / team support system.
T867 CAD/CAM	\$100 Mat/yr \$675 Kit/A01	Same	The tool box is filled with tools of the trade, Square, Caliper, file, scribe, punch, adjustable wrench, slip pliers, hammer, debur tool, 123 blocks, parallel set, indicator, drill point gauge, Stone, Micrometer set, steel rule, brush, c' sink, edge finder, wiggler. Increase of \$25.00 for material due to project change for students. More aluminum is being
T876 Pre Serv Fire	\$1,350.00	Increase	(pants, t-shirts, collared shirt, sweatshirt, and belt), Fire Gloves \$132, Hoods \$45, Accountability tags \$5, Safety glasses/hearing protection \$10. Total \$1293 plus tax. Kit fee currently is \$1279.
T914 Hair	\$90.00 Mat Fee \$1415.00 Kit Fee	Same	Our student kit was \$920.33 before tax this past year, we ordered from the same supplier this past year and their quote was less than previous suppliers, however we may need some of the equipment sent at a higher quality next year(if using same supplier). Material fee- \$90.00 for hair products, hair color and hair extensions.
T941/T942/T940 Power Eng	\$195.00	Same	Safety footwear: 110.00 Insulated leather gloves: 15.00 Dexterity gloves: 5.00 Hearing Protection: 26.00 Hard Hat:14.00 Safety Glasses: 4.00 Radio ear pieces: 21.00 Total: 195.00
T947/K731 Electrical Techn	\$600.00	Same	on the job with an Electrical Employer. These tools are also used in the lab throughout the semester. All of the tools are of very high quality and therefore when the student first arrives on the job site they can be confident that they have the proper tools to get started in the trade. *** Kit fee
T949 Welding	\$380 A01 kit \$100 mat fee	Increase Kit	Request: Kits provided allows a good start to tooling required in the field to get started within the job requirements, material allows the students to build a project and take it home upon completion, including welding jacket and helmet. Increase due to helmets and weld jacket price increase for 2025. Increase in \$15.00 in the kit fee.
T954 Plumbing	\$500.00	Same	Kits provided allows a good start to tooling required in the field to get started within the job requirements.
T965 Carpentry	100 Mat \$175 Kit	Mat Same Kit New	Fee covers material costs for cabinet, Mirror frame the students make and can take home. This fee is for basic hand tools that a student would be required to have when starting on the job in Carpentry. These tools are also used in the lab throughout the semester.

T974 A01 Robotics	\$80 A01 \$120 A02	A01 = Increase (of 30) A02 = New	A1 – This cost covers hardware for ERT114 Microcontrollers I & ELT103 DC Fundamentals. A2 – This cost covers hardware required for ERT200 Microcontrollers II & ELT207 AC Fundamentals.
T976 A01 Robotics 3yr	\$80 A01 \$120 A02	A01 = Increase (of 30) A02 = New	A1 – This cost covers hardware for ERT114 Microcontrollers I & ELT103 DC Fundamentals. A2 – This cost covers hardware required for ERT200 Microcontrollers II & ELT207 AC Fundamentals.
APPRENTICESHIP			
332A A01/A02 Hairstyling	\$20.00	Same	Material Fee is for personal hair colour students are able to have done monthly and materials retained.
403A Carpenter	\$75.00	Same	Lumber costs are increased. Kit fee would cover the material costs used to build the students project/ projects that they can take home when complete if desired to do So (Small Dog House) Fee supplies monies for the materials to build the project that they can take home should they desire to do so.
429A Gen Machinist	\$55 A01 \$305 A02 \$175 A03	Same	Material fees cover the projects that they Machine and build which they take home at the end if so desired. Fee supplies monies for the materials to build the project that they can take home should they desire to do so.
430A Tool & Die	\$55 A01 \$130 A02 \$150 A03	Same	Material fees cover the projects that they Machine and build which they take home at the end if so desired. Fee supplies monies for the materials to build the project that they can take home should they desire to do so.
431A Mould Maker	\$55 A01 \$276 A02 \$250 A03	Same	Material fees cover the projects that they Machine and build which they take home at the end if so desired. Fee supplies monies for the materials to build the project that they can take home should they desire to do so.
415A Cook	\$874 kit fee \$573.45 Material fee	Same	No change in fees is being requested, The material fee covers food prepared and taken home each class

Please Note: The College reserves the right to change, amend or alter fees as necessary without notice or prejudice.

APPENDIX IV

DEFINITIONS

DEFINITIONS

Ancillary Fees

Fees for items not covered by the tuition fees established for a course or program of instruction that students may be required to pay upon enrolment. The Ministry approves categories of ancillary fees.

Auditing Students

Students who are registered in a course or program, but do not receive credit towards a diploma or certificate. Such students do not take examinations or receive grades. When a student audits a Ministry funded course, no Ministry funding is received.

Clinical Training

Clinical training is non-paid work experience that is supervised and monitored by, or on behalf of, St. Clair College personnel. Clinical experiences are scheduled as a part of regular program offerings.

Compulsory/Essential Ancillary Fees

Ancillary fees that a student is required to pay in order to enroll in any course or program of instruction.

Field Placement

A field placement is the work experience component of a program. While there is no hour-for-hour supervision by St. Clair College personnel, there are periodic visits to the work setting. A report may be a part of the course requirement.

Full-time Student

A full-time student is one who is registered for 66 2/3% of the courses or 70% of the hours in the suggested student program as outlined in the College Calendar. A student granted advance standing or an exemption from a course is not considered to be enrolled in the course.

High Demand Program of Instruction

A program of instruction eligible for general purpose operating grant funding for which colleges have the discretion to charge fees above the maximum permitted for regular fee programs. This discretion is allowed for applied degree, post-basic or Baccalaureate of Nursing programs and/or for basic programs that have been determined to meet each of the following three criteria:

1. there is high demand for instructional space;
2. graduates have above-average prospects for employment; and
3. graduates have the potential to earn an above-average income

International Student

An International Student for fee purposes is defined as a student who is not a Canadian or a U.S.A. citizen; not a permanent resident; not a dependent or a representative of a Foreign Government [Section 7(l) of Immigration Act]; or not a dependent of persons in Canada for the temporary exercise of their profession, trade or occupation [Section 7(l)h of Immigration Act].

Ontario Student Assistance Program (OSAP)

Supplementary financial assistance based on demonstrated financial need, operated by the province to help students from lower-income families meet the costs of post-secondary education.

Part-time Student

A part-time student is a student who is registered for less than 66 2/3% of the courses or 70% of the hours in the suggested student program, as outlined in the College Calendar. This includes students taking Continuing Education courses.

Post Basic Program

A program designed to provide additional or advanced skills that will enhance an existing knowledge base for which a certificate, diploma or degree has been awarded.

Post-Secondary Program

A program designed for individuals who have an Ontario Secondary School Diploma or equivalent.

Semester

In the case of most full-time post-secondary programs, it is the objective to achieve two equal semesters per regular academic year, with minor variations as required.

Student Contact Hour

A unit representing one student enrolled in one required hour of instruction.

Term

A term will normally be a semester, or a quarter as determined by the student's program.

APPENDIX V

STUDENT FEE APPROVALS

In consultation with the Compulsory Ancillary Student Fee Protocol Committee, we are recommending the proposed 'Student Fees 2025-2026' be applied for the 2025-2026 academic year. We have reviewed and accept the proposed 'Student Fees 2025-2026' as presented.

Signatures:

Rishi Vatish

SRC Student Representative
Compulsory Ancillary Student Fee Protocol Committee

Date: March 10, 2025

[Signature]

TSI Student Representative
Compulsory Ancillary Student Fee Protocol Committee

Date: MARCH 7, 2025

[Signature]

Chair
Compulsory Ancillary Student Fee Protocol Committee

Date: March 11, 2025

[Signature]

President, St. Clair College

Date: Mar 11/25